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| SUBJECT: (Optional) | | | | // | |
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| FROM: | | | EXTENSION | NO. | |
| Chief, Operations Group | | | | December 1988 | |
| TO: (Officer designation, room number, and DATE | | OFFICER'S | COMMENTS (Number each comment to show from whom | | |
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10 January 1989 FBIS-3001-89

MEMORANDUM FOR: Director, FBIS

THROUGH : Chief, Operations Group

FROM : Chief, Austria Bureau

SUBJECT : Monthly Report - Austria Bureau - December 1988

I. GENERAL

As an indication of the ever growing demands on bureau resources resulting from expanded coverage responsibilities and the effects of "glasnost" in East Europe, the bureau's filed wordage set a new record in December, breaking the million-word mark for the first time. Total wordage for the year was 16% above that in 1987 and over 30% higher than the 1985 file.

The dollar continued to slip during the month although a bit less percipitously thanks largely to a year-end rally. After hitting a low of 12.11 Austrian schillings to one dollar, the ROE rebounded to average 12.20 to the dollar for the month.

II. OPERATIONS

A. Monitorial/Editorial

- 1. After almost 10 months of pre-employment processing, Headquarters' permission was received to offer positions to the three monitorial applicants -- one Russian, one Polish and one Czech/Slovak -- remaining from the bureau's 1988 recruiting effort. At month's end the Russian and Czech candidates had accepted the offer, with the latter scheduled to EOD in mid-January. Because of commitments to his current employer, the Russian candidate probably will not be on board before April.
- 2. Emergency backstop procedures were implemented successfully for a short time on 3 December after we were informed that London Bureau had been evacuated for unspecified reasons. While short in duration, the exercise provided useful operational practice.

- 3. The APA line providing the TANJUG Serbo-Croatian service suffered four major outages totaling over 100 hours. All restoration work was performed by the local PTT, but the actual causes of the outages were never made known to the bureau.
- 4. Regular Belgrade television video coverage resumed during the month after receipt of a signed contract from the bureau's new contractor. A Sharp VHS videorecorder was pouched to the contractor to enable double recording of all casts, with the VHS tape pouched to the bureau and a U-matic tape sent directly to Headquarters. It is hoped this will speed receipt of the tapes by Headquarters consumers. The double recording should be underway by mid-January.

B. <u>Communications</u>

Bureau communications suffered outages totaling 3 hours 8 minutes in December with all but 25 minutes attributed to problems at Bonn BAX.

C. Lateral Services

A member of the MBFR delegation phoned on the 8th to ask for information on remarks made by FRG Foreign Minister Genscher on MBFR in light of Soviet leader Gorbachev's proposals at the UN. A responsive report was located on our backstop printout of DPA, translated, and subsequently read over the phone to the delegation member.

D. Technical

- 1. A second (spare) Cannon PC-25 copier was received during the month and placed in the vault.
- 2. The Vienna LAN maintenance worksheet and associated macros were sent to Headquarters for evaluation.
- 3. Twenty-two Cubic receivers (15 model 3050 and 7 model 3030) were received as replacements for the bureau's aging Collins receivers. Installation will begin in January. Meanwhile, a training position for use with a Headquarters-supplied videotape has been set up in the TV Room to enable monitors and editors to become familiar with the receivers.

III. ADMINISTRATION

A. Personnel

1. Polish monitor executed a new travel agreement with an EOT date of 21 December 1990.

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| father 3 daughter | 2. Czech/Slovak monitor December when his wife, | | became a proud him with a no | | | |
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| holidays including or acquain | 3. On a sadder note, the of a terrorist bomb dimmed the for a number of members of several Bureau staffers and intances on board the ill-fa a stark reminder that overs | ne brightness the U.S. miss nd their famil nted plane. N | of the Christmion community ies who had for the transfers of the transfers | mas riends agedy | | |
| В. | Building and Grounds | | | | | |
| Renovations were completed in the German and Czech sections and second floor landing. | | | | | | |
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| | | Chief, Aus | tria Bureau | • | | |

cc: Chief, FBIS London Bureau

Attachments:
 Production Report
 Staff Personnel Report
 Non-Staff Personnel Report